



International Education Partners

Via Ticino 18, 00198 Rome, Italy

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Declaration of Value (DOV) Procedure:

The Declaration of Value (DOV) refers to a document/certificate that verifies the authenticity and equivalence of educational qualifications obtained in India, which are to be recognised in Italy. It is a requirement for Indian students or professionals who wish to study, work, or apply for professional licensing in Italy.

DOV is issued by Italian diplomatic authorities (embassy or consulate office) operating in the country. In India, it is the Italian embassy in Delhi, the Italian Consulate in Kolkata and Italian Consulate in Mumbai. DoV is printed on their letterhead with their stamp and concern officer signatures.

Requisite Documents:

1	Duly filled and signed DoV request form
2	Copy of the passport - first and last page
3	Final degree/school certificate in original (PROVISIONAL IS NOT ACCEPTED) with HRD authentication (SDM STAMP NOT ACCEPTED) and Apostille + 2 copies For class 12 certificates a DigiLocker copy of the marksheet, with Apostille can be accepted + 2 copies (Please ensure that the NAME on the PASSPORT and NAME on the HIGHESTDEGREE/TRANSCRIPTS/MARKSHEETS is MATCHING). * A letter issued by Indian University/Institute, duly attested and apostilled, stating the matching, will be accepted (AFFIDAVITS WILL NOT BE ACCEPTED)
4	Original transcript/marksheet issued by the University/Institute, with HRD authentication and Apostille + 2 copies
5	For higher degrees: <ul style="list-style-type: none"> • In case of Bachelor: a copy of class 12 certificate • In case of Master: a copy of 12 certificate and one of Bachelor degree
6	Information about the classification of the Indian University/Institute if private, autonomous or state-governed
7	Information on prevailing grading/credit system/divisions criteria adopted by the Indian University/Institute (IN CASE not clearly mentioned or readable on the retro of the degree/transcript)
8	Invitation/acceptance letter from the IEP Italy/CIRPS member University
9	Copy of the pre-enrolment form as downloaded from Uni Italia portal.



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The process for obtaining a Declaration of Value from the Italian Embassy in India typically involves the following steps:

- Download the Declaration of Value request form, which can be downloaded from [HERE](#)
- Collect the documents, mentioned in the above list of requisite documents.
- Get the educational documents, such as diplomas, transcripts, or degrees, verified by the concerned authorities in India. This verification process may involve getting the documents attested by the issuing institution, respective education board, and/or the Ministry of External Affairs (MEA) in India.
- After the verification, the documents must be translated into Italian. The translation should be done by a professional translator. Once translated, the documents may need to be notarised to ensure their authenticity. List of recognised translators can be seen [HERE](#)
- The applicant needs to submit the verified educational documents, along with the translated and notarised versions, to the Italian Embassy or Consulate in India. The [Application form](#), must also be completed and submitted along with the documents.
- Evaluation and Issuance: The Italian Embassy or Consulate evaluates the submitted documents and verifies their authenticity. Based on this evaluation, they issue the Declaration of Value, which confirms the equivalence and recognition of the Indian educational qualifications in Italy.

Note:

- **Consular fees** – Please note that in case of DOV for PhD and for employment in Italy applicable consular fees will be charged
- **HRD Stamp** - Regional Authentication Centre (Department of Education) of the State from which the degree has been obtained. More details can be seen [HERE](#)
- **Apostille** can be obtained from the Ministry of External Affairs, Government of India <http://mea.gov.in/apostille.htm>
- For **translation** of the authenticated and apostilled degree, kindly refer to the list of [translators](#)